University of Wisconsin-Eau Claire
Department of Music and Theatre Arts

**POSITION:** Dance Instructor 60% FTE Instructional Academic Staff Position in the Department of Music and Theatre Arts for the Spring Semester of 2020 beginning February 3, 2020. The official title is in the Lecturer title series. This is a one-semester appointment with salary commensurate with experience and qualifications.

**QUALIFICATIONS:** MFA in Dance or equivalent experience required. Demonstrated potential for excellence in teaching and scholarship. Demonstrated commitment to diversity, equity, and inclusiveness.

**DUTIES:** Duties and responsibilities include teaching Dance Appreciation, Ballet I, Modern Dance II and Dance Performance Practicum.

**DEPARTMENT:** The Department of Music and Theatre Arts serves approximately 110 majors and minors in undergraduate programs in theatre arts and dance and offers BA degrees in theatre, theatre education, and musical theatre, as well as a certificate in dance. The Department also serves approximately 375 music majors and minors and is supported by 31 full-time and 7 part-time faculty, specifically 7 full-time faculty in theatre and dance. The theatre and dance programs are primarily housed in the Pablo Center for Performing Arts (opening fall of 2018) which includes a 1200-seat theatre, a flexible 400-seat theatre, rehearsal, dance and community rooms, labs for sound and lighting, set and exhibit design, recording arts, multimedia production and costume design. The department is highly regarded in the state and region, and our faculty are well known for the quality of their performances and for their innovative teaching. Applicants are encouraged to peruse the department’s website at www.uwec.edu/Mus-The and the Pablo Center’s website http://www.pablocenter.org/

**UNIVERSITY and EAU CLAIRE COMMUNITY:** UW-Eau Claire, an institution of approximately 11,500 students and 1,400 faculty and staff, is consistently recognized as a top comprehensive university in the Midwest and is widely known as a leader in faculty-undergraduate research and study abroad. We strive for excellence in liberal education and select graduate and professional programs through commitment to teaching and learning and dedication to our core values of diversity, sustainability, leadership, and innovation. The City of Eau Claire, situated at the confluence of the Chippewa and Eau Claire rivers, is at the center of a metropolitan area of approximately 100,000 people located 90 miles east of Minneapolis/St. Paul. The area features beautiful parks and trails, strong public schools, a vibrant arts scene and local food culture, and abundant recreational opportunities.

**APPLICATION PROCEDURE:** Applications are submitted electronically. Please follow instructions found on the following UW-Eau Claire Web site: http://www.uwec.edu/Employment. You must create an account and login before you can apply. If you have not yet registered, click on the "Click here to Register" link to begin the registration process. If you are already a registered user, input your "User Name" and "Password" and select "Login." Click the link to the Music and Theatre Arts: Dance Instructor (60%) position (Job ID # 16052) and then click the "Apply Now" button to submit your application electronically. Your application will not be considered complete until all required documents are attached and all required fields are completed. Please be sure you have included the following in PDF format:
- Letter of application
- Curriculum vita
- Unofficial undergraduate and graduate school transcripts
- Names and contact information for three references.

Please direct requests for additional information to: Karen Larson, Departmental ADA; larsokar@uwec.edu
If you experience an error message when attempting to apply, please try applying directly through www.careers.wisconsin.edu. Search for Job ID# 16052.

To ensure consideration, completed applications must be received by Nov. 15, 2019. However, screening may continue until position is filled. The university reserves the right to contact additional references with notice given to the candidates at an appropriate time in the process. Employment will require a background check. Employment will also require you and your references to answer questions regarding past conduct related to sexual violence and sexual harassment.

The University of Wisconsin System will not reveal the identities of applicants who request confidentiality in writing, except that the identity of the successful candidate will be released. See Wis. Stat. §. 19.36(7).

The UW-Eau Claire Police Department is dedicated to maintaining a safe and secure environment for learning and working. Although crime at the University of Wisconsin-Eau Claire is limited, the University Police want students, faculty and staff to be aware of crime on campus and the area surrounding the campus. The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is a federal law that requires colleges and universities to disclose annual information about campus crime. Visit Campus Security and Fire Report (https://www.uwec.edu/human-resources/employment-opportunities/job-openings/upload/AnnualSecurityandFireReport.pdf) Also visit our Campus Security Authority policy (https://www.uwec.edu/human-resources/employment-opportunities/job-openings/upload/ClergyCompliancePolicy.pdf)

**UW-Eau Claire is an AA/EEO/Veterans/Disability employer dedicated to enhancing diversity, equity, and inclusion.**

**Recruitment Plan**

Human Resources will list your position announcement at no cost in these venues: TAM, UWEC, Higheredjobs.com, US Jobs, Job Center, The Chronicle of Higher Education, LinkedIn, etc. as applicable.

Human Resources can also assist you with listings on other venues. (Fees for advertising are the responsibility of the department.)

- Leader Telegram
- Craig’s List
- Chippewavalleyhelpwanted.com
- Indeed
- Monster.com
- Glassdoor

In addition, for additional publicity and to attract an excellent and diverse pool of applicants, consider the outreach options listed below and specific listings venues [HERE](#)

- Advertisements in professional publications
- Notices sent to other institutions/programs
- Recruitment at major professional meetings and conferences
- Notices sent to organizations/publications targeted to underrepresented groups
- Personal contacts and invitations to apply
☐ Other: _____________________________________________________________

Priority Closing Date: __________