

ARTISTIC ADMINISTRATOR/BALLET FACULTY

Omaha Academy of Ballet
Omaha, NE

ABOUT OAB

Cultivating passion and community through quality dance education.

The Omaha Academy of Ballet is a nonprofit arts organization that has inspired dancers since 1962. While ballet is OAB's primary focus, we offer a variety of dance styles, including classical ballet, pointe, jazz, tap, lyrical, contemporary, modern, hip-hop, and creative movement. OAB offers a robust schedule of classes (averaging 110-120 per year), engages the community through outreach programming and events, and provides performance opportunities through Omaha Dance Project, Heartland Youth Ballet, and the Spring Recital. OAB is proud to offer two large studio locations to serve over 430 dancers from 350 families. Centrally located, OAB Midtown's 10,000 sq. ft. of studios is on the same block as Omaha Conservatory of Music and Omaha Community Playhouse, and is adjacent to the new Omaha Central Public Library. OAB West, conveniently located at 132nd and Center, offers an additional four studios for families looking for a prime location closer to Millard, Elkhorn, and other communities.

Founded in 2005, Omaha Dance Project (ODP) is OAB's community performance program open to dancers throughout the metro. This rigorous program aims to provide non-professionals with the chance to experience a professional-style performance, working with guest choreographers on original works. Guest ensembles are also invited to perform during this annual celebration.

The Heartland Youth Ballet is a pre-professional dance company dedicated to the artistic and technical development of young dancers. HYB serves OAB students aged 7 through 18, offering exceptional training and meaningful performance opportunities. Whether dancers pursue professional careers or other paths, HYB fosters discipline, confidence, creativity, and skills that support success in all areas of life.

RESPONSIBILITIES

Ballet Faculty

- Maintain a school-year teaching schedule of 17–20 instructional hours per week and 12–15 hours per week in summer for dancers aged 8 through adult. (Secondary level classes)
- Communicate dancer progress to families in a timely, professional manner (written and verbal).
- Keep accurate, up-to-date attendance records for all assigned classes.
- Plan and choreograph dance pieces for the spring recital.
- Assist with dress rehearsals and attend recital performances.
- Attend faculty training sessions and staff meetings.
- Support and participate in studio events to encourage student development and retention.

Artistic Administrator

- Maintain 10–15 office hours per week (flexible schedule).
- Serve as primary contact for prospective and enrolled families in the lower academy. (Levels 1–3)
- Coordinate the Omaha Dance Project, managing logistics for the annual community-wide performance. (In conjunction with OAB Artistic Director)
- Assist in the coordination and execution of OAB and Heartland Youth Ballet events, including auditions, dress rehearsals, performances, pointe shoe fittings, and workshops.
- Collaborate with the Artistic Director and Academy Manager to develop class schedules.
- Oversee substitute instructor coordination and cover classes as needed in partnership with the Artistic Director.
- Assist Academy Manager in maintaining costume inventory.

SKILLS & COMPETENCIES

- Possess strong technical knowledge and teaching skills, emphasizing safe techniques, creativity, and the healthy development of dancers.
- Capable of fostering a positive and inclusive studio environment while effectively managing the classroom.
- Collaborate effectively with other staff and instructors.
- Exhibit strong interpersonal skills and the ability to inspire and motivate students.
- Show a willingness to learn and grow as an instructor.
- Build trust and credibility with others.
- ABT/NTC Certification is favorable but not required.
- Ideal candidates should also strive to embody and exemplify OAB's values: Accountability, Caring, Community, Creativity, Growth, Passion, and Professionalism

In 2025, OAB refocused its ballet training to align with the American Ballet Theatre National Training Curriculum. Under the artistic direction of Rachel Vickrey, Nebraska's only ABT® National Training Curriculum Certified Teacher (Pre-Primary through Level 6/7 & Partnering).

ABT® National Training Curriculum certification is not required upon hire. All faculty are expected to teach within the ABT® National Training Curriculum and work in collaboration with the Artistic Director, with the long-term goal of developing fully certified instructors.

COMPENSATION

\$45,000 with benefits, including QSEHRA and a flexible work environment. This is a full-time position. Scheduled to begin in August 2026.

OAB is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran, or disability status

The cost of living in Omaha, NE, is approximately

10.2% lower than the national average, making it an affordable Midwest city. Housing is significantly cheaper, at nearly 20% below the national average, with typical rent ranging from \$850–\$1,693 per month. Utilities and transportation costs are also lower than the national average, though property taxes are relatively high.

Housing & Rent

- **Rent:** A single person can expect to pay about \$850–\$900 per month, while a family of four may pay up to \$1,500 for rent. Rent for apartments generally falls between \$1,007–\$1,693.
- **Homeownership:** Housing costs in Omaha are 18% lower than the national average.

Typical Monthly Expenses

- **Groceries:** Roughly \$480 per month per person.
- **Transportation:** A monthly public transit pass is about \$50.
- **Utilities:** Costs are roughly 15.2%–16% lower than the national average.

Contact:

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Artistic Director

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